



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

COUNCIL MEETING

Monday, 21st May 2007 - 6.00 p.m.
Morecambe Town Hall

Mark Cullinan
Chief Executive
Town Hall
LANCASTER



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Monday, 21st May 2007 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 18th April 2007 (previously published).

3. **DECLARATIONS OF INTEREST**

4. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

5. **CITY COUNCIL ELECTIONS - 3RD MAY 2007** (Pages 1 - 12)

To consider the report of the Returning Officer setting out the results of the City Council elections held on 3rd May 2007.

6. **SENIORITY OF MEMBERS** (Pages 13 - 14)

To receive the report of the Chief Executive setting out the seniority of Members of the City Council.

7. **CONSTITUTION OF POLITICAL GROUPS** (Pages 15 - 16)

To receive the report of the Chief Executive setting out the Political Groups constituted in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990.

8. **ALLOCATION OF SEATS TO POLITICAL GROUPS** (Pages 17 - 24)

To consider the report of the Chief Executive.

9. **COMPOSITION OF CABINET**

To consider whether or not the Cabinet should be established on a proportional representation (PR) basis for the ensuing year.

10. **ELECTION OF LEADER OF THE CABINET/LEADER OF THE COUNCIL**

To receive nominations and elect the Leader of the Cabinet/Leader of the Council in accordance with the provisions of Article 7.03 set out below:

“The Leader will be a Councillor annually elected to the position of Leader by simple majority of the Council. In the event that only one nomination is put forward a vote will still be taken.”

11. **ELECTION OF CABINET MEMBERS**

To receive nominations for 9 Members to serve on Cabinet and elect those Members of the Cabinet in accordance with the provisions of Article 7.04 of the constitution set out below:

“In the event that a resolution for a PR Cabinet is carried by simple majority of the Council, other Cabinet Members, as nominated by Groups, shall be elected to the Cabinet en bloc.

In any other case, including the case of a casual vacancy arising during the year in a non-PR Cabinet, Members who are nominated, seconded and willing to accept nomination shall be voted upon individually commencing with those one or more up to the number of vacancies as are nominated before the start of the meeting by the Leader or potential Leader until vacancies for other Cabinet Members are filled or until no more nominations are made. Nominations shall be put forward as a package by the Leader, but voted upon individually, commencing with those nominated by the Leader, until all vacancies are filled and no more nominations are made.

Should an individual not be elected, further nominations may be made by Councillors but not by the Leader.”

12. **APPOINTMENT OF OVERVIEW & SCRUTINY MEMBERS**

To receive nominations and appoint Members to serve on each of the following Overview & Scrutiny bodies in accordance with the political balance arrangements agreed at Item 8. In accordance with the Council’s Constitution, Part 3, Sections 10 and 11, only non-Executive Members may vote on this item.

- (a) Overview and Scrutiny Committee (9)
- (b) Budget and Performance Panel (9) – to include a minimum of one member of the Overview and Scrutiny Committee

13. **APPOINTMENT OF COMMITTEE MEMBERS**

To receive nominations and appoint Members to serve on the under-mentioned Committees in accordance with the political balance arrangements agreed at Item 8

- (a) Licensing Regulatory Committee (7)
- (b) Licensing Act Committee (15)
- (c) Planning and Highways Regulatory Committee (20)
- (d) Personnel Committee (7) – to include at least one Member of Cabinet (Members must not also be on the Appeals Committee)
- (e) Appeals Committee (7) – to include at least one Member of the Cabinet. (Members should not also be on the Personnel Committee)
- (f) Audit Committee (7) – to include the Cabinet Member with special responsibility for financial affairs
- (g) Appraisal Panel (7) – to include the Leader
- (h) Standards Committee (7) – may not include Leader
- (i) Council Business Committee (7)
- (j) Local Governance Committee (9)
- (k) Lancashire Local – Lancaster District Joint Committee (10) – must include at least one Cabinet Member

14. **ELECTION OF CHAIRMEN**

To receive nominations and elect a Chairman to each of the under-mentioned bodies. In accordance with the Council's Constitution, Part 3, Sections 10 and 11, only non-Executive Members are entitled to vote on (a) and (b) below:

- (a) Overview and Scrutiny Committee - shall not be a member of the largest political group represented on Cabinet
- (b) Budget and Performance Panel - shall not be a member of the largest political group represented on Cabinet
- (c) Licensing Regulatory Committee
- (d) Licensing Act Committee
- (e) Planning and Highways Regulatory Committee
- (f) Personnel Committee
- (g) Appeals Committee
- (h) Audit Committee – may not be a Member of Cabinet or Overview and Scrutiny Committee
- (i) Appraisal Panel – may not be the Leader
- (j) Council Business Committee
- (k) Local Governance Committee

With regard to Standards Committee, Council is requested to note the re-appointment of Mr. Stephen Lamley as Chairman for period of 3 years from March 2005.

15. **APPOINTMENT TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS** (Pages 25 - 30)

To consider the report of the Chief Executive.

16. **ADOPTION OF NEW CODE OF CONDUCT** (Pages 31 - 44)

To consider the report of the Monitoring Officer.



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Chief Executive

Town Hall,
LANCASTER,
LA1 1PJ.

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